

WELCOME EXHIBITOR



Show Name Global Energy Show Canada 2025		
Show Date June 10-12, 2025	Show Venue BMO Centre	Show Code GES0610122025

Dear Exhibitor,

Goodkey Show Services Ltd., is pleased to learn that your company will be participating at Global Energy Show Canada 2025. We would like to assist in making your participation successful.

As the official contractor for the show, we are enclosing various equipment rental and service order forms for your information and use. We suggest that you anticipate your requirements, complete all appropriate forms and return them immediately. To use online ordering the code for this event is GES0610122025.

Goodkey Show Services will be delivering services in alignment with all public health authorities, the venue and with the DMG All Secure guide.

<https://www.dmgevents.com/media/5378/dmg-all-secure-web.pdf>

Please Note: The deadline to qualify for early bird prices is May 21, 2025. All orders processed after the deadline date would be considered a late order; regular prices will apply and are subject to a 35% late order surcharge. Goodkey Show Services requires payment in full at the time orders are placed. Canceled Orders: There is a 50% cancellation fee.

This kit is digitally fillable! Just open it in Adobe Acrobat or a similar program to complete. If you wish to order online, please cross reference the "How to Order" page or head over to



Information about booking & move in times are subject to change and will become available closer to the show.

SCHEDULE				
Event	Date	D/M/Y	Start Time	End Time
Exhibitor Move In (800sqft and up)	Saturday	07/06/25	02:00 PM	06:00 PM
Exhibitor Early Move In (Halls A-1 A-2 BC only - 400sqft and up)	Sunday	08/06/25	08:00 AM	05:00 PM
Exhibitor Move In	Monday	09/06/25	08:00 AM	06:00 PM
Show Hours Day 1	Tuesday	10/06/25	10:00 AM	05:00 PM
Show Hours Day 2	Wednesday	11/06/25	10:00 AM	05:00 PM
Show Hours Day 3	Thursday	12/06/25	10:00 AM	04:00 PM
Exhibitor Move Out	Thursday	12/06/25	05:00 PM	11:00 PM
Exhibitor Move Out	Friday	13/06/25	08:00 AM	05:00 PM
Exhibitor Move Out	Saturday	14/06/25	08:00 AM	12:00 PM
Force Freight	Saturday	14/06/25	01:00 PM	06:00 PM

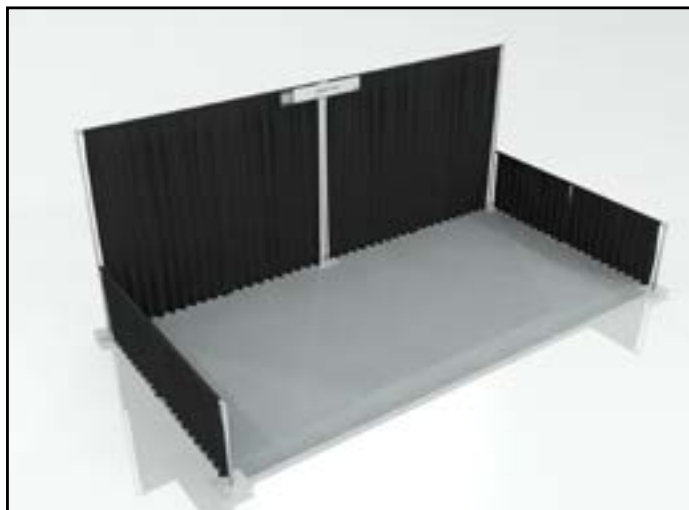


Head Office | 5506 - 48 St NW | Edmonton, AB | T6B 2Z1
Vancouver Office | Unit 10, 3751 North Fraser Way | Burnaby, BC | V5J 5G4
Red Deer Warehouse
Tel: 1.780.426.2211 | Fax: 1.780.426.5734 | goodkey.com





Example of a 10' x 10' booth space



Example of a 10' x 20' booth space

Provided with your standard exhibit space includes:

- 8'h backwall drape - Black
- 3'h sidewall drape - Black
- (x1) 44" [w] x 7" [h] Company Sign
(GES style format, name will be as per latest exhibitor list 21 days prior to show)
- Grey Carpet *(any other color is at the cost of the exhibitor, order form page 14)*
- (x1) 1500 Watt electrical outlet
- Basic Material Handling *(Up to 5,000 lbs per crate, except for specialty work)*
- Crate storage
- 24 hour security
- Unlimited client invitations to attend the exhibition

We realize exhibiting in a convention can be complicated. If you need assistance or to order anything not covered in the Exhibitors Kit (Stages, Extra Tall Drape etc.), please do not hesitate to contact us at any of the following:

By email: info@goodkey.com
 By telephone: 780.426.2211
 By fax: 780.426.5734

Visit us at www.goodkey.com *We look forward to serving you!*

10x10 Indoor Hardwall Exhibition Package



A ready-made hardwall shell scheme stand so you can turn up with your products, services and brochures. Additional features and customization can also be done through our official contractor, **Goodkey Show Services**.

Provided with this package:

- Floor Space
- Standard Grey booth carpet
- Hardwall shell scheme
- Counter (*If you are wanting personal branding on the counter, see page 24 of the kit*)
- Two (2) stools
- One (1) Name board (Black text on white background)
- Daily janitorial
- One (1) 1500-watt electrical outlet
- Basic onsite materials handling to booth (*up to 5000 lbs. per crate, except for specialty work*)
- Crate storage during the show
- 24-hour roaming security
- Unlimited client invitations to attend the exhibition

Please contact your DMG sales agent if you are interested in renting this booth.

10x20 Indoor Hardwall Exhibition Package



A ready-made hardwall shell scheme stand so you can turn up with your products, services and brochures. Additional features and customization can also be done through our official contractor, **Goodkey Show Services**.

Provided with this package:

- Floor Space
- Standard Grey booth carpet
- Hardwall shell scheme
- Counter (*If you are wanting personal branding on the counter, see page 24 of the kit*)
- Four (4) stools
- Two (2) Name boards (Black text on white background)
- Daily janitorial
- Two (2) 1500-watt electrical outlet
- Basic onsite materials handling to booth (*up to 5000 lbs. per crate, except for specialty work*)
- Crate storage during the show
- 24-hour roaming security
- Unlimited client invitations to attend the exhibition

Please contact your DMG sales agent if you are interested in renting this booth.

HOW TO ORDER

Show Name Global Energy Show Canada 2025		
Show Date June 10-12, 2025	Show Venue BMO Centre	Show Code GES0610122025

Go to www.goodkey.com

- Click **ORDER ONLINE** from the menu near the top of the page.
- Register your company if you have not done so at the Goodkey site before. *Please note: Your Default User name will be your e-mail address, and the preselected password is **blue**. You can then go into your account and change your password.
- Put in your **SHOW CODE** (see above).
- You are now at the show info page. That will tell you the move-in and move-out information along with the furnishings and colors that are supplied by your show organizer.
- If you would like to order extra furnishings, material handling, labour, etc please click on **MAIN** on top of the page.
- Click on the sub category **PRODUCTS** or **SERVICES** of your choice.
- To add to your order, select the options beside the photo then **ADD ITEM TO CART**. Click **BACK TO ORDER ONLINE** by the **VIEW MY CART** to return to the main order directory.
- Once you are completely satisfied with your order(s) click on **CONFIRM MY CART** at the bottom of the page.
- Click the terms and conditions box - please note instructional pop up and click **OK**.
- Click **PAY ONLINE** and complete the required fields.
- Click **COMPLETE PAYMENT** and print your receipt.

The system will automatically send you the confirmation of your order through the email you have provided at the time of registration.

We're here for you

At Goodkey we know that exhibiting can be complicated, if it's your first show or if you're a seasoned pro. We're here to help! From walking you through a first-time online order to just providing some piece of mind. If you need anything just give us the word, and we'll take care of the rest.

We believe in building relations with our clients. We understand the importance and value of good quality customer service and that your time is valuable. When you call Goodkey you will always be greeted by a person, not a machine.

National Service Centre

Open: Monday - Friday 8:00 AM - 4:30 PM (MST)

Tel: **780.426.2211**

Fax: **780.426.5734**

Email: info@goodkey.com



Head Office | 5506 - 48 St NW | Edmonton, AB | T6B 2Z1
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    Follow us!

PAGE LIST

IMPORTANT! Please check the boxes of page(s) with filled orders. Thank you!

<input type="checkbox"/>	1	WELCOME / SHOW INFO
<input type="checkbox"/>	2	SHOW INFO
<input type="checkbox"/>	3	SHOW INFO
<input type="checkbox"/>	4	SHOW INFO
<input type="checkbox"/>	5	ONLINE ORDERING
<input type="checkbox"/>	6	PAGE LIST
<input type="checkbox"/>	7	PAGE LIST
<input type="checkbox"/>	8	(MANDATORY) HEADER SIGNS
<input type="checkbox"/>	9	(MANDATORY) INDOOR MOVE IN REQUIREMENTS QUESTIONNAIRE
<input type="checkbox"/>	10	(MANDATORY) MATERIAL HANDLING AGREEMENT
<input type="checkbox"/>	11	(MANDATORY) CARPET CONFIGURATION
<input type="checkbox"/>	12	(MANDATORY) EXHIBITOR APPOINTED CONTRACTORS (EAC)
<input type="checkbox"/>	13	(MANDATORY) BOOTH DESIGN APPROVAL FORM (400+ SQ FT)
<input type="checkbox"/>	14	CARPET
<input type="checkbox"/>	15	FURNITURE
<input type="checkbox"/>	16	OPTIMUM FURNITURE
<input type="checkbox"/>	17	SIGNATURE SERIES
<input type="checkbox"/>	18	DRAPE & TABLES
<input type="checkbox"/>	19	ACCESSORIES
<input type="checkbox"/>	20	DISPLAY ACCESSORIES
<input type="checkbox"/>	21	OCTANORM BOOTHS 10 X 10
<input type="checkbox"/>	22	OCTANORM BOOTHS 10 X 20
<input type="checkbox"/>	23	OCTANORM ACCESSORIES
<input type="checkbox"/>	24	BOOTH GRAPHIC UPGRADE
<input type="checkbox"/>	25	TURNKEY BOOTH PRICING
<input type="checkbox"/>	26	TURNKEY BOOTHS 10x10
<input type="checkbox"/>	27	TURNKEY BOOTHS 10x20
<input type="checkbox"/>	28	TURNKEY BOOTHS 20x20
<input type="checkbox"/>	29	TURNKEY BOOTHS 20x30

PAGE LIST

IMPORTANT! Please check the boxes of page(s) with filled orders. Thank you!

- 30 TURNKEY BOOTHS 30x30
- 31 SIGNAGE & DIGITAL PRINTING
- 32 PRINT READY GRAPHIC GUIDELINES
- 33 TENTS
- 34 EXHIBIT BOOTH VACUUMING & CLEANING
- 35 INSTALLATION & DISMANTLE LABOUR
- 36 INSTALLATION & DISMANTLE FORKLIFT
- 37 MATERIAL HANDLING - ABOVE 5000LBS
- 38 EXHIBITOR APPOINTED CONTRACTOR
- 39 EXHIBITOR PAYMENT POLICY
- 40 TERMS & CONDITIONS
- 41 TERMS & CONDITIONS
- 42 METHOD OF PAYMENT
- 43 PAYMENT OPTIONS

(MANDATORY) HEADER SIGNS

Show Name Global Energy Show Canada 2025	Name of Company	Booth Number
Show Date June 10-12, 2025	Deadline Date May 21, 2025	

IMPORTANT! This form must be submitted along with payment when requesting a full-color graphic header upgrade.



Hardwall Booths

- Text will be in **bold black font** proportionally on white panel in capital letters unless specified.
- If you have 2 or more header signs (10x20 hardwall booths, 20x20 hardwall booths, etc.), please specify the texts that will be printed.
- Please indicate with a check mark if you will order a header graphic upgrade and do not need a generic black on white header signs.



Pipe & Drape Booths

- Text will be in **bold colored* font** proportionally on white panel in capital letters unless specified. (Color to be confirmed by Show Management.)

<input type="checkbox"/>	Please clearly print name as you would like it to appear. 10x10 - Header 1: _____ 10x20 - Header 2: _____ Header 3: _____ Header 4: _____ Header 5: _____ Header 6: _____
<input type="checkbox"/>	We <i>do</i> require header signs.
<input type="checkbox"/>	We <i>do not</i> require header signs as we will be ordering graphic upgrades for our booth OR We <i>do not</i> require header signs as we have a custom booth.

New (Have not filled this form yet) Revision

Date Submitted: _____

If there are revisions, please indicate the date of revision.

**THIS FORM MUST BE COMPLETED & RETURNED TO GOODKEY SHOW SERVICES
NO LATER THAN May 21, 2025
email: info@goodkey.com / exhibitorservices@goodkey.com | fax: 780-426-5734**

(MANDATORY) INDOOR MOVE IN REQUIREMENTS QUESTIONNAIRE

Show Name Global Energy Show Canada 2025	Name of Company	Booth Number
Show Date June 10-12, 2025	Deadline Date May 21, 2025	

Please return by fax or email **BEFORE May 21, 2025**

If you are planning to bring in large or heavy equipment, please let us know at your absolute earliest convenience.

NAME OF EXHIBITING COMPANY:	CONTACT NAME:	BOOTH NUMBER(S):
TELEPHONE NO:	FAX NO:	EMAIL:
TRANSPORT COMPANY:	CUSTOMS BROKER (IF APPLICABLE):	COUNTRY OF ORIGIN:
ESTIMATED TIME REQUIRED TO SET UP:	HRS.	MINS.
EXHIBIT WILL BE SET UP BY:	<input type="checkbox"/> OFFICIAL TRADE SHOW CONTRACTOR	<input type="checkbox"/> EXHIBITOR'S STAFF
		<input type="checkbox"/> OTHER
IF OTHER PLEASE SPECIFY: DISPLAY COMPANY:	PHONE:	FAX:

IF YOU ARE NOT USING THE OFFICIAL TRANSPORT COMPANY, YOU WILL BE RECEIVING A SCHEDULED TIME TO MOVE IN YOUR DISPLAY EQUIPMENT. IF YOU ARE USING THE OFFICIAL TRANSPORT COMPANY, YOU WILL NOT RECEIVE A SCHEDULED TIME AS YOUR GOODS WILL BE DELIVERED DURING THE CARRIERS SCHEDULED MOVE IN TIME.

WHETHER YOU ARE USING THE OFFICIAL TRANSPORT COMPANY OR ANOTHER CARRIER, TO ENSURE A WELL ORGANIZED MOVE IN, GOODKEY SHOW SERVICES WILL REQUIRE A LIST OF ALL GOODS AND EQUIPMENT YOU ARE BRINGING TO THE SHOW.

DESCRIPTION	# OF PIECES	TOTAL WEIGHT	DIMENSIONS OF LARGEST PIECE LENGTH x WIDTH x HEIGHT	WEIGHT OF LARGEST PIECE	TRANSPORT COMPANY
CRATED GOODS					
UNCRATED GOODS					
SPECIAL MATERIAL					
TOTAL					

PLEASE USE THIS AREA TO ILLUSTRATE WHERE EQUIPMENT WILL BE LOCATED.

DRAW THE TENTATIVE LAYOUT OR ATTACH A SEPARATE DIAGRAM.

PLEASE INDICATE EQUIPMENT DIMENSIONS.

FAX OR EMAIL THIS FORM BY May 21, 2025 TO :

GOODKEY SHOW SERVICES LTD.

FAX: 780-426-5734

info@goodkey.com

IF YOU HAVE ANY QUESTIONS OR REQUIRE ANY INFORMATION, PLEASE CONTACT OUR OFFICE AT 1-780-426-2211

(MANDATORY) MATERIAL HANDLING AGREEMENT



5506 - 48 ST NW TEL - 1.780.426.2211
Edmonton, AB T6B 2Z1 FAX - 1.888.426.5734

PLACE PRO NUMBER HERE

SHIPPER'S NUMBER

DATE/TIME RECEIVED:

AM
PM

INSTRUCTIONS: COMPLETE ALL SHADED AREAS, RETURN COMPLETED AGREEMENT TO SERVICE DESK WHEN MATERIALS ARE PACKED AND READY FOR SHIPMENT.	DATE:	BOOTH NUMBER:

FROM:	TO:
BMO Centre	
1912 Flores Ladue Parade SE	
Calgary, AB	
T2G 2W1	
SHIPPED FROM: EVENT/FACILITY/CITY Global Energy Show Canada 2025	

IN THE EVENT YOUR SELECTED CARRIER FAILS TO SHOW ON FINAL MOVE-OUT DAY, PLEASE SELECT ONE OF THE FOLLOWING OPTIONS: CHECK ONE 1) <input type="checkbox"/> RE-ROUTE VIA CROSS CONNECT 2) <input type="checkbox"/> DELIVER BACK TO THE WAREHOUSE AT EXHIBITOR'S EXPENSE _____ SIGNATURE	SPECIAL INSTRUCTIONS: CARRIER: _____ PICK UP NUMBER: _____
--	--

RE-ROUTE VIA _____ BY _____ DATE _____ TIME _____ AM/PM	AIR FREIGHT WILL BE BILLED ON ACTUAL OR DIMENSIONAL WEIGHT, WHICHEVER IS GREATER DECLARED VALUE FOR AIR SHIPMENTS ONLY \$ _____ .00 (OPTIONAL)
--	---

CHECK NUMBER OF SEPARATE SHIPMENTS IN BOOTH: 1 2 3 4 OR SPECIFY: _____

GOODKEY LOGISTICS

STANDARD GROUND
 UNCRATED
 AIR FREIGHT
 NEXT DAY
 SECOND DAY
 DEFERRED

OTHER CARRIERS

COMMON CARRIER
 VAN LINE
 AIR FREIGHT
 NEXT DAY
 SECOND DAY
 DEFERRED

FREIGHT INFORMATION					
CHECKER	NO. PIECES	DESCRIPTION OF ARTICLES	* HAZ MAT	WEIGHT (LB) SUBJECT TO CORR.	* EMERGENCY RESPONSE NUMBER IF HAZARDOUS MATERIAL COLUMN USED
		CRATES EXHIBITION MATERIAL, K.D. (WOODEN)			
		CARTONS (CARDBOARD)			
		TRUNKS/ CASES (FIBER) (COLOR)			
		SKIDS/ PALLETS			
		CARPETS (COLOR)			
		CARPET PADDING			

EXHIBITOR SHALL BE RESPONSIBLE FOR ALL SHIPPING CHARGES INCURRED. EXHIBITOR'S SIGNATURE (OR THE SIGNATURE OF THE EXHIBITOR'S AGENT) BELOW DENOTES ACCEPTANCES OF THE TERMS AND CONDITIONS ON THE REVERSE SIDE OF THE FORM. EXHIBITOR OR ITS AGENT CERTIFIES & WARRANTS THAT ITS FREIGHT CONTAINS NO HAZARDOUS MATERIALS, OR IF FREIGHT CONTAINS SUCH MATERIALS, THAT THE EXHIBITOR IS REGISTERED IN CONFORMANCE WITH SUBPART G OF PART 107 CFR TITLE 49, IF APPLICABLE, AND THAT THE HAZARDOUS MATERIALS HAVE BEEN PROPERLY CLASSIFIED, DESCRIBED, PACKAGED, MARKED AND LABELED, AND ARE IN PROPER CONDITION FOR SHIPMENT AS REQUIRED, PERMITTED AND/OR AUTHORIZED UNDER APPLICATION LOCAL, PROVINCIAL/STATE AND FEDERAL STATUTES AND REGULATIONS.

IF NEITHER BOX IS CHECKED, SHIPMENT WILL BE SENT COLLECT: COLLECT PREPAID

BELL FREIGHT CHARGES TO:	
CHECKER SIGNATURE	DATE LOADED
TRAILER NO.	START TIME
EXHIBITOR	FINISH TIME
SIGNATURE	CARRIER
PRINT NAME	DRIVER
	DATE
	PIECES RECEIVED

(MANDATORY) EXHIBITOR APPOINTED CONTRACTORS (EAC)

NAME OF EXHIBITING COMPANY:	BOOTH SIZE:	BOOTH NUMBER(S):
APPOINTED CONTRACTOR NAME:	CONTRACTOR TELEPHONE NO:	CONTRACTOR EMAIL:
ADDRESS:	CITY, PROVINCE/STATE:	POSTAL CODE:
BOOTH SQUARE FEET: <input type="checkbox"/> Under 400 square feet <input type="checkbox"/> 400+ square feet <small>(If booth is 400+ sq ft, please fill out the following "400+ sq ft Booth Design Approval Form")</small>		

****Please attach an insurance certificate (must include all requirements list above.)****

Exhibitors using the services of a tent company, display firms, or independent contractors must submit this form by **May 21, 2025**. All contractors must also provide a current insurance certificate, which includes general liability coverage (minimum \$2,000,000), injury and property damage coverage and workers' compensation insurance. The contractor agrees to abide by all rules and regulations of the building, Event Management, and Show rules and regulations.

We encourage the exhibitor to also provide access to the exhibitor zone website to the display firm/independent contractor and they **must complete the move in requirements form for the booth.**

I certify that I have authorized the contractor named above to install and dismantle my exhibit. Knowing that the contractor is my official representative, I further certify that they will adhere to all Show and facility rules and regulations, just as if they were my own employee.

I will inform the contractor that they are required to provide a certificate of liability insurance that includes the requirements listed here; by no later than **May 21, 2025**.

- dmg :: events (Canada) Inc. and Calgary Exhibition & Stampede Ltd. Listed as an additional insured.
- Include the addresses of the additional insured:
dmg :: events, 1510, 140 - 10th Ave SE, Calgary, AB, T2G 0R1 *and*
Calgary Stampede, PO Box 1060, Calgary, AB, T2P 2K8
- Name and dates of the Show: Global Energy Show, June 10-12, 2025 (includes move in and out dates)
- Comprehensive General Liability of \$ 2,000,000
- Bodily Injury and Property Damage Liability subject to a maximum \$ 1,000 Deductible
- Products and Completed Operations Liability
- Contingent Employers' Liability
- Broad from Property Damage
- Cross Liability Clause and Severability of Interest Clause

I understand that my organization is ultimately responsible for the actions of this contractor while he works on this assignment.

The EAC may not solicit or accept new business on the Show floor.

<input type="checkbox"/> I have read and understand all EAC rules and regulations.	Signature: _____ Name: _____
--	---------------------------------

FAX OR EMAIL THIS FORM TO GOODKEY SHOW SERVICES LTD.
FAX: 780-426-5734
info@goodkey.com and calvin@goodkey.com

(MANDATORY) BOOTH DESIGN APPROVAL FORM (400+ SQ FT)

COMPANY NAME:	EMAIL:	PHONE NO:
BOOTH SIZE:	BOOTH NUMBER(S):	MAX BOOTH (WALL) HEIGHT:
ADDRESS:	CITY, PROVINCE/STATE:	POSTAL CODE:

Booth renderings with labelled dimensions and signed engineer certification are required if booth is 400 square feet (37 square meters) or larger, and/or if your booth exceeds 12 feet in height.

Booth structures such as towers and columns that exceed 12 feet (3.66M) in height (excluding hanging signs) or two-story exhibits (any height), regardless of whether people will occupy the area or not, will require engineering certification verifying the structural integrity of the exhibit. Acceptable certification is in the form of a certified structural engineer's stamp or seal directly on your set of blueprints for the exhibit.

This certification must be submitted by May 21, 2025

Failure to obtain and have available the required documentation could delay or prevent construction of your exhibit. Signs must be posted indicating the number of people the structure will accommodate. This policy has been established to ensure the safety of exhibitors and visitors at the Show.

FAX OR EMAIL THIS FORM TO GOODKEY SHOW SERVICES LTD.
FAX: 780-426-5734
info@goodkey.com and calvin@goodkey.com

OTHER DISPLAY/DECOR/EQUIPMENT DIMENSIONS IF APPLICABLE

CARPET

Show Name Global Energy Show Canada 2025	Name of Company	Booth Number
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DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
CARPET FOR STANDARD SIZE BOOTHS				
10' x 10'		\$259.00	\$350.00	
10' x 20'		\$518.00	\$700.00	
10' x 30'		\$776.00	\$1048.00	

DESCRIPTION	EARLY BIRD	REGULAR PRICE	TOTAL
CARPET FOR BOOTHS GREATER THAN 300 SQ/FT (CUSTOM CUT)			
Other sizes laid @ \$3.30 per sq.ft	\$3.30	\$4.50	
Size: _____ ft x _____ ft = _____ sq/ft			

CLASSIC CARPET COLOR CHOICE *Please check one*

<input type="checkbox"/> RED	<input type="checkbox"/> BLUE	<input type="checkbox"/> GREY	<input type="checkbox"/> BLACK	<input type="checkbox"/> FOREST GREEN

ADDITIONAL ITEMS

Carpet Underlay		\$1.40 /sq.ft	\$1.90 /sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft				
Double Underlay		\$2.80 /sq.ft	\$3.80 /sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft				
Poly (Visqueen)		\$1.00 /sq.ft	\$1.40 /sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft				

IMPORTANT: A replacement cost of the carpet will be assessed if the rented carpet was intentionally damaged and/or deemed unusable after the event.

If you will need under carpet wire cuts, or any other cuts, please fill out the cost below.

UNDER CARPET WIRING CUT (does not include install)

Booth Size: _____ ft x _____ ft = _____ sq/ft	\$1.80 /sq.ft
---	---------------

SPECIAL INSTRUCTIONS



designer carpet line by
GOODKEY
SHOW SERVICES LTD.

- Guaranteed new high quality carpet available in a variety of new designer colors
- Price includes Visqueen covering, delivery, installation, carpet tape, and carpet removal
- No material handling charges when ordered from Goodkey

DESCRIPTION & QTY	REGULAR PRICE	TOTAL
DESIGNER CARPET		
100 - 700 sq.ft	\$4.30 /sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft		
700 - 1200 sq.ft	\$4.10 /sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft		

DESIGNER CARPET COLOR CHOICE *Please check one*



SNOW WHITE <input type="checkbox"/>			GRAPE PURPLE PMS 525
ALPINE GREEN <input type="checkbox"/>			APPLE GREEN PMS 368
OCEAN BLUE <input type="checkbox"/>			SPICY PINK PMS 226
LEMON YELLOW <input type="checkbox"/>			TANGERINE ORANGE PMS 1375
SILKY BEIGE <input type="checkbox"/>			CHOCOLATE PMS 469

**PRICES INCLUDE DELIVERY AND INSTALLATION

SUBTOTAL		
OFFICE USE ONLY 50% CANCELLATION FEE		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620		




FURNITURE

Show Name Global Energy Show Canada 2025	Name of Company	Booth Number
Show Date June 10-12, 2025	Deadline Date May 21, 2025	

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
TABLES					SEATING				
Chrome Cruiser Table 30" dia - 40" tall			\$173.00	\$234.00	Leather Side Chair Black Leather Seat			\$82.00	\$111.00
Cruiser Table 30" dia - 40" tall			\$141.00	\$191.00	Stool with Backrest Black Fabric			\$118.00	\$160.00
Lycra Cruiser Cover <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE <input type="checkbox"/> PURPLE <input type="checkbox"/> BLUE <input type="checkbox"/> GREEN			\$48.00	\$65.00	Mini Bar Stool Black Faux Leather 25" tall			\$48.00	\$65.00
Pedestal Table 30" dia - 29" tall			\$88.00	\$119.00	Bar Stool Black Faux Leather 30" tall			\$89.00	\$121.00
Lycra Pedestal Cover <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE <input type="checkbox"/> PURPLE <input type="checkbox"/> BLUE <input type="checkbox"/> GREEN			\$41.00	\$56.00	DESCRIPTION REGULAR PRICE TOTAL				
Wood Top Square Table Cruiser 40" tall			\$88.00	\$119.00	FURNITURE COMBOS				
Wood Top Square Table Pedestal 29" tall			\$88.00	\$119.00	Mini Barstool Combo Includes: - 2 Mini Bar Stools - 1 Pedestal Table (29" tall)			\$177.00	
Wood Top Round Table Cruiser 40" tall			\$88.00	\$119.00	Barstool Combo Includes: - 2 regular height Bar Stools - 1 Cruiser Table (40" tall)			\$293.00	
Wood Top Round Table Pedestal 29" tall			\$88.00	\$119.00	**PRICES INCLUDE DELIVERY AND INSTALLATION				
Coffee Table 30" dia - 18" tall			\$71.00	\$96.00	SUBTOTAL				
SPECIAL INSTRUCTIONS					OFFICE USE ONLY 50% CANCELLATION FEE				
					5% G.S.T.				
					TOTAL AMOUNT DUE				
					GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620				

OPTIMUM FURNITURE

Show Name Global Energy Show Canada 2025	Name of Company	Booth Number
Show Date June 10-12, 2025	Deadline Date May 21, 2025	

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
SEATING					TABLES				
Corbusier Chair Black Leather 33"(w) x 28" (h) x 29"(l)			\$412.00	\$557.00	Wood Top Chrome End Table 18" x 18"			\$130.00	\$176.00
Corbusier Chair White Leather 33"(w) x 28" (h) x 29"(l)			\$412.00	\$557.00	Wood Top Chrome Coffee Table 24" x 48"			\$154.00	\$208.00
Corbusier Loveseat Black Leather 57"(w) x 28" (h) x 28"(l)			\$530.00	\$716.00	Wood Top Chrome Coffee Table 36" x 36"			\$171.00	\$231.00
Corbusier Loveseat White Leather 57"(w) x 28" (h) x 28"(l)			\$530.00	\$716.00	DESCRIPTION REGULAR PRICE TOTAL				
Corbusier Sofa Black Leather 80"(w) x 28" (h) x 29"(l)			\$659.00	\$890.00	OPTIMUM FURNITURE COMBOS				
Corbusier Sofa White Leather 80"(w) x 28" (h) x 29"(l)			\$659.00	\$890.00	Square Wood Top Combo Includes: - 2 Chrome Flop Back Chairs (Black leather seat) - 1 Square Wood Top Cruiser Table (40" tall)			\$395.00	
Mini Chrome Flop Back White Leather Seat 33" tall			\$107.00	\$145.00	Round Wood Top Combo Includes: - 2 Chrome Flop Back Chairs (Black leather seat) - 1 Round Wood Top Cruiser Table (40" tall)			\$395.00	
Chrome Flop Back Black Leather Seat 45" tall			\$155.00	\$210.00	Boardroom Combo Includes: - 1 Wooden Table (85"[L] x 42"[w] x 30"[t]) - 6 leather side chairs			\$912.00	
Chrome Flop Back White Leather Seat 45" tall			\$155.00	\$210.00	**PRICES INCLUDE DELIVERY AND INSTALLATION				
JLO Bar Stool Black Leather Seat 36" tall			\$104.00	\$141.00	SUBTOTAL				
JLO Bar Stool White Leather Seat 36" tall			\$104.00	\$141.00	OFFICE USE ONLY 50% CANCELLATION FEE				
SPECIAL INSTRUCTIONS					5% G.S.T.				
					TOTAL AMOUNT DUE				
					GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620				



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SIGNATURE SERIES

Show Name Global Energy Show Canada 2025	Name of Company	Booth Number
Show Date June 10-12, 2025	Deadline Date May 21, 2025	

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
SEATING					TABLES				
Jagan Armchair 26"(w) x 29"(h) 32"(l) 		\$495.00	\$668.00		Acacia Plank Coffee Table 29"(w) x 16" (h) x 48"(l) 		\$200.00	\$270.00	
Ablon Chair 33"(w) x 33" (h) x 39"(l) 		\$495.00	\$668.00		Rustic Oak 29" dia - 16" tall 		\$200.00	\$270.00	
Ablon Sofa 37"(w) x 33" (h) x 96"(l) 		\$888.00	\$1199.00		Round Old Elm 36" dia - 16" tall 		\$200.00	\$270.00	
Aisha Loveseat 32"(w) x 33" (h) x 70"(l) 		\$771.00	\$1041.00		White Tulip 31" dia - 29" tall 		\$185.00	\$250.00	
Mesh Back Black Soft Seat w/ Metal Legs 		\$110.00	\$149.00		Large Tulip (White) 40" dia - 29" tall 		\$185.00	\$250.00	
Black Leather Seat w/ Chrome Leg Kearl Tufted 		\$110.00	\$149.00		Large Tulip (Black) 40" dia - 29" tall 		\$185.00	\$250.00	
Eiffel Chair 18"(w) x 31"(h) X 20"(l) 		\$100.00	\$135.00		Eiffel Ped (White) 32" dia - 30" tall 		\$123.00	\$166.00	
Eiffel Stool 22"(w) x 43"(h) X 22"(l) 		\$140.00	\$189.00		Eiffel Ped (Black) 32" dia - 30" tall 		\$123.00	\$166.00	
Metal Stool 		\$85.00	\$115.00		Glass Ped Table 31.5" dia - 40" tall 		\$194.00	\$262.00	
Brad Pitt 16"(w) x 40"(h) x 16"(l) 		\$245.00	\$331.00		Coaster Cruiser Table 36" dia - 36" tall 		\$200.00	\$270.00	
Effron Chair (White) w/ Cushion 19"(w) x 33"(h) x 17"(l) 		\$100.00	\$135.00		Charging Cube 21"(w) x 27"(h) X 21"(l) Counter with outlets 		\$450.00	\$608.00	
Effron Chair (Black) w/ Cushion 19"(w) x 33"(h) x 17"(l) 		\$100.00	\$135.00		Charging Cube w/ Full Color Graphic 21"(w) x 27"(h) X 21"(l) Counter with outlets Image Size: 535mm[w] x 535mm[h] 		\$550.00	\$743.00	
**PRICES INCLUDE DELIVERY AND INSTALLATION									
SUBTOTAL									
OFFICE USE ONLY 50% CANCELLATION FEE									
5% G.S.T.									
TOTAL AMOUNT DUE									
GST REGISTRATION#: 121717813 RT					PST REGISTRATION#: PST-1013-7620				



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DRAPE & TABLES

Show Name Global Energy Show Canada 2025	Name of Company	Booth Number
Show Date June 10-12, 2025	Deadline Date May 21, 2025	

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION & QTY	EARLY BIRD	REGULAR PRICE	TOTAL
TABLES					DRAPE PARTITIONING			
6'x2'x29"[h] <i>Decorated Table (3 sides draped)</i>		\$114.00	\$154.00		3' High Drape- per linear foot	\$5.50	\$7.40	
8'x2'x29"[h] <i>Decorated Table (3 sides draped)</i>		\$114.00	\$154.00		Size: _____ ft x _____ ft= _____			
Upgrade Decorated Table to 4 sides draped ADD		\$46.00	\$63.00		8' High Drape- per linear foot	\$8.50	\$11.50	
4'x2'x29"[h] <i>Decorated Table (4 sides draped)</i>		\$114.00	\$154.00		Size: _____ ft x _____ ft= _____			

COUNTERS				
6'x2'x40"[h] <i>Decorated Table (3 sides draped)</i>		\$168.00	\$227.00	
8'x2'x40"[h] <i>Decorated Table (3 sides draped)</i>		\$168.00	\$227.00	
Upgrade Decorated Counter to 4 sides draped ADD		\$58.00	\$79.00	
4'x2'x40"[h] <i>Decorated Table (4 sides draped)</i>		\$168.00	\$227.00	

SKIRT COLOR CHOICE *Please check one*

<input type="checkbox"/> WHITE	<input type="checkbox"/> BLUE	<input type="checkbox"/> GREY
<input type="checkbox"/> BLACK	<input type="checkbox"/> RED	<input type="checkbox"/> NAVY
<input type="checkbox"/> TEAL		

UNDECORATED TABLES				
4'x2'x29"[h]		\$65.00	\$88.00	
6'x2'x29"[h]		\$65.00	\$88.00	
8'x2'x29"[h]		\$65.00	\$88.00	

SPECIAL INSTRUCTIONS

DRAPE COLOR CHOICE *Please check one*























<input type="checkbox"/> WHITE	<input type="checkbox"/> BLUE	<input type="checkbox"/> GREY
<input type="checkbox"/> BLACK	<input type="checkbox"/> RED	<input type="checkbox"/> NAVY
<input type="checkbox"/> TEAL	<input type="checkbox"/> GOLD	<input type="checkbox"/> FOREST GREEN
<input type="checkbox"/> BURGUNDY		

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
HARDWARE ACCESSORIES <i>(Installation not included)</i>				
Labour to install			\$34.00	
Baseplate		\$25.00	\$34.00	
4' - 7' Slider		\$25.00	\$34.00	
6' - 10' Slider		\$25.00	\$34.00	
7' - 12' Slider		\$25.00	\$34.00	
4' solid		\$25.00	\$34.00	
3' high upright <i>(Baseplate not included)</i>		\$25.00	\$34.00	
8' high upright <i>(Baseplate not included)</i>		\$25.00	\$34.00	
12' high upright <i>(Baseplate not included)</i>		\$25.00	\$34.00	

****PRICES INCLUDE DELIVERY AND INSTALLATION**

SUBTOTAL		
OFFICE USE ONLY 50% CANCELLATION FEE		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT		PST REGISTRATION#: PST-1013-7620

ACCESSORIES

Show Name Global Energy Show Canada 2025					Name of Company					Booth Number	
Show Date June 10-12, 2025					Deadline Date May 21, 2025						
DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL		
LITERATURE DISPLAYS					MISCELLANEOUS						
Chrome Literature Rack 8 wire slots Fits 8.5" x 11"			\$112.00	\$152.00	Draw Barrel			\$89.00	\$121.00		
Single Literature Fits up to 9.25" x 10.75" Clear Acrylic			\$42.00	\$57.00	Mini Fridge			\$236.00	\$319.00		
3 to 4 Tier Literature Fits up to 9.25" x 10.75" Clear Acrylic			\$74.00	\$100.00	Water Cooler Includes 1 jug of water + 250 cups	Water Cooler			\$206.00	\$279.00	
						Additional Water Jug					
					Desk			\$471.00	\$636.00		
BUSINESS CARD HOLDERS					Coat Tree			\$51.00	\$69.00		
Single Business Card Fits standard card Clear Acrylic			\$17.00	\$23.00	Bag Holder			\$82.00	\$111.00		
4 Tier Business Card Fits standard card Clear Acrylic			\$30.00	\$41.00	Garment Rack Chrome on casters			\$73.00	\$99.00		
4 Double Tier Business Card Fits standard card Clear Acrylic			\$75.00	\$102.00	Chrome Sign Holder Holds 22" x 28"			\$71.00	\$96.00		
LIVE PLANTS					Easel Free Standing			\$30.00	\$41.00		
3' Potted Plant Live Tropical			\$87.00	\$118.00	Eco-Friendly Garbage Pail			\$48.00	\$65.00		
4' Potted Plant Live Tropical			\$89.00	\$121.00	**PRICES INCLUDE DELIVERY AND INSTALLATION						
5' Potted Plant Live Tropical			\$114.00	\$154.00	SUBTOTAL						
Small Floral Arrangement			PRICE TBD	PRICE TBD	OFFICE USE ONLY 50% CANCELLATION FEE						
Medium Floral Arrangement			PRICE TBD	PRICE TBD	5% G.S.T.						
Large Floral Arrangement			PRICE TBD	PRICE TBD	TOTAL AMOUNT DUE						
					GST REGISTRATION#: 121717813 RT		PST REGISTRATION#: PST-1013-7620				



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DISPLAY ACCESSORIES

Show Name Global Energy Show Canada 2025	Name of Company	Booth Number
Show Date June 10-12, 2025	Deadline Date May 21, 2025	

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
OCTANORM COUNTERS AND RISERS					OCTANORM DISPLAY SYSTEMS				
Counter Doors & storage shelf 20"[d]x40"[w]x40"[h]			\$324.00	\$438.00	Shelf Gondola White 3 Glass Shelves 9" x 38" 20" x 38" x 98"[h]			\$449.00	\$607.00
COUNTER WITH FULL COLOR GRAPHIC ~Be noticed! Doors & storage shelf			\$418.00	\$565.00	Slat Wall Gondola Brackets not included 20" x 38" x 98"[h]			\$449.00	\$607.00
<p><i>Display a company logo or branding!</i></p> <ul style="list-style-type: none"> • Full color digital printing • Image size: 962mm[w] x 912mm[h] <p>Send logo in .eps format along with directions to signsondemand@goodkey.com an email will be sent confirming receipt of logo and proof of signage.</p>					POSTER DISPLAY SYSTEMS				
Show Case Two shelves 20"[d]x38"[w]x40"[h]			\$324.00	\$438.00	Poster Board (Black) Double Sided 4'[h] x 8'[w] *Material is hook velcro receptive			\$120.00	\$162.00
Jewelry Case One shelf with lights 20"[d]x38"[w]x40"[h]			\$324.00	\$438.00	Hook Velcro 6 yards per box Self Adhesive			\$30.00	\$41.00
Computer Counter 29"[d]x40"[w]x40"[h]			\$278.00	\$376.00	Loop Velcro 6 yards per box Self Adhesive			\$30.00	\$41.00
Computer Counter w/ Graphic 29"[d]x40"[w]x40"[h] Image size: 962mm[w] x 912mm[h]			\$384.00	\$519.00	GOODKEY APPROVED TAPE (DOES NOT DAMAGE HARDWARE)				
Product Risers 3 white shelves 20"x20" 15", 33", 38" tall			\$265.00	\$358.00	Removable Double-sided Foam Tape 10 pieces per pad 2" x 1" pieces			\$4.70 per pad	\$6.30 per pad
Single Show Case 20"[d]x20"[w]x40"[h]			\$141.00	\$191.00	Removable Double-sided Foam Tape Roll 30ft roll x 1" wide			\$59.00 per roll	\$80.00 per roll
Ballot Box with Slot in Top 20"[d]x20"[w]x40"[h]			\$141.00	\$191.00	**PRICES INCLUDE DELIVERY AND INSTALLATION				
					SUBTOTAL				
					OFFICE USE ONLY 50% CANCELLATION FEE				
					5% G.S.T.				
					TOTAL AMOUNT DUE				
					GST REGISTRATION#: 121717813 RT		PST REGISTRATION#: PST-1013-7620		



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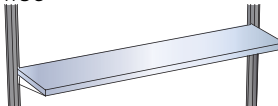
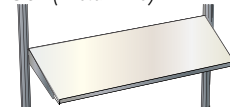
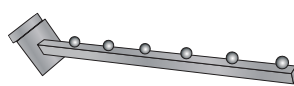


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OCTANORM ACCESSORIES

Show Name Global Energy Show Canada 2025	Name of Company	Booth Number
Show Date June 10-12, 2025	Deadline Date May 21, 2025	

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
OCTANORM DISPLAY SYSTEMS					OCTANORM ACCESSORIES				
Full Height Slat Wall Panel <i>1m x 2.5m</i> <input type="checkbox"/> White Slat Wall <input type="checkbox"/> Black Slat Wall		\$177.00	\$239.00		Glass Shelf 9" x 38" 		\$29.00	\$40.00	
Half Slat Wall Panel <i>1m x 1.25m</i> <input type="checkbox"/> White Slat Wall <input type="checkbox"/> Black Slat Wall <input type="checkbox"/> Top Slat Wall <input type="checkbox"/> Bottom Slat Wall		\$91.00	\$123.00		Angled Literature Shelf 12" x 38" (melamine) 		\$32.00	\$44.00	
					Waterfall Rack <i>*must be used with slat wall</i> 		\$30.00	\$41.00	
					Gooseneck Light <i>*does not include power</i> 		\$89.00	\$121.00	
					2" Slat Wall Hook 		\$1.20	\$1.60	

IMPORTANT Please include a diagram of the ordered booth indicating placement of all ordered accessories.

**Many other custom designs are available!
For more information CALL 780.426.2211**

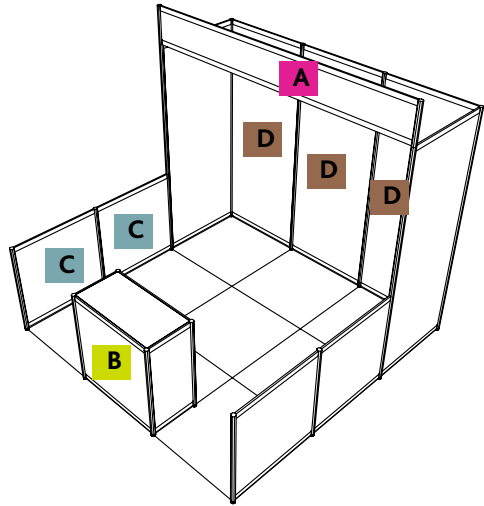
****PRICES INCLUDE DELIVERY AND INSTALLATION**

SUBTOTAL		
OFFICE USE ONLY 50% CANCELLATION FEE		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620		

BOOTH GRAPHIC UPGRADE

Show Name Global Energy Show Canada 2025	Name of Company	Booth Number
Show Date June 10-12, 2025	Deadline Date May 21, 2025	

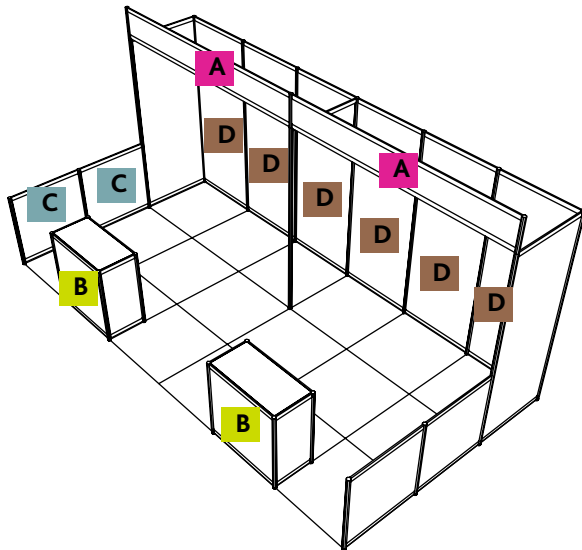
10x10 HARDWALL SHELL SCHEME



SAMPLES:



10x20 HARDWALL SHELL SCHEME





GRAPHIC PANEL LIST

Info	Article Description	Width	Depth	Length	Prices	Qty	**PRICES INCLUDE DELIVERY AND INSTALLATION		
A	Header	2942mm	4mm	302mm	\$112.00		SUBTOTAL		
B	Counter	962mm	4mm	912mm	\$128.00		OFFICE USE ONLY 50% CANCELLATION FEE		
C	Half Panel	962mm	4mm	912mm	\$128.00		5% G.S.T.		
D	Full Panel	962mm	4mm	2392mm	\$353.00		TOTAL AMOUNT DUE		
							GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	

SIGNAGE & DIGITAL PRINTING

Show Name Global Energy Show Canada 2025	Name of Company	Booth Number
Show Date June 10-12, 2025	Deadline Date May 21, 2025	

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
OCTANORM BOOTH / COUNTER GRAPHIC UPGRADES				
Full Color Header Upgrade - Single Sided 2942mm (w) x 302mm (h) <i>(Octanorm booth rental required)</i>			\$112.00	\$152.00
Full Color Backwall Panel Upgrade - Single Sided 962mm (w) x 2392mm (h) <i>(Octanorm booth rental required)</i>			\$353.00	\$477.00
Full Color Counter Upgrade - Single Sided 962mm (w) x 912mm (h) <i>(Counter rental required)</i>			\$128.00	\$173.00
FABRIC SIGNAGE				
Fabric Hybridwall - Single Sided 2966mm (w) x 2444mm (h) <i>(Comes with frame and printed fabric skin)</i>			\$2835.00	\$3828.00
Fabric Hybridwall - Single Sided 5936mm (w) x 2444mm (h) <i>(Comes with frame and printed fabric skin)</i>			\$5670.00	\$7655.00
Hanging Fabric Halo - Many Custom Designs available 10' (w) x 3' (h) generic size <i>(Does not include hanging fee, allow 3 weeks min. for order)</i>	    FLAT ROUND SQUARE TRIANGLE		Call for quote	
STAND ALONE SIGNAGE				
Vinyl Banner - Single Sided 119" (w) x 36" (h) hanging off backwall with S hooks <i>(Cost includes banner, installation hardware and labour to install)</i>			\$412.00	\$557.00
Rigid Sintra Sign - Single Sided 96" (w) x 24" (h) hanging off backwall with S hooks <i>(Cost includes sign, installation hardware and labour to install)</i>			\$283.00	\$383.00
DESIGN WORK & STORAGE				
If artwork is not supplied as print ready, a minimum of \$59 will be charged to modify art files			\$59.00/per hour	
Have the Goodkey in house design team create the artwork & vectorize logos			\$89.00/per hour	
SIGNAGE STORAGE <i>Indicate if you will be needing the signage again, if not it will be recycled after the event</i>			Call for quote	
Contact us for a consultation about custom sizes, items, and printing options. Subject availability of supplies and time-lines.	**PRICES INCLUDE DELIVERY AND INSTALLATION			
ALL ARTWORK IS DUE BY THE ORDER DEADLINE DATE	SUBTOTAL			
SPECIAL INSTRUCTIONS	OFFICE USE ONLY 50% CANCELLATION FEE			
	5% G.S.T.			
	TOTAL AMOUNT DUE			
	GST REGISTRATION#: 121717813 RT		PST REGISTRATION#: PST-1013-7620	

PRINT READY GRAPHIC GUIDELINES

Show Name Global Energy Show Canada 2025	Name of Company	Booth Number
Show Date June 10-12, 2025	Deadline Date May 21, 2025	

Color space has to be CMYK.

Please size each graphic to be the same size as each panel.

Each panel should be a separate file labeled appropriately. (showname_companyname_panel)

ex. ABC18_Company_P1

Fonts should be converted to outline. If fonts are not outlined, send the font as an attachment.

File types for print ready art: high res .pdf | 150dpi + .jpg | eps

Send files by email | wetransfer.com | dropbox.com


Send All Artwork Files To

***IMPORTANT:** We do not print directly from PDF files. We will open PDFs in Illustrator to prepare artwork for printing. It is critical that all fonts are outlined, and all linked images embedded prior to creating the PDF. Files not submitted correctly will be bounced for resubmission.

Send

To: signsondemand@goodkey.com

Subject: Show Name - Company Name - Booth Number

 ABC18_Company_P1



SCALE artwork to full size

EMBED all links

RESOLUTION for images: min 100dpi

CONVERT all text to outlines

Metal Posts



To check if a file is vectored zoom in as much as you can to the art. Match what it looks like below.

REPRESENTS panel break and will not print
DO NOT INCLUDE LINES



AVOID text going through the panel break



Vector art
Ex. ai, eps, pdf



Raster art
Ex. jpg, tiff, png

TENTS (OUTDOOR EXHIBITS ONLY)

Show Name Global Energy Show Canada 2025	Name of Company	Booth Number
Show Date June 10-12, 2025	Deadline Date May 21, 2025	



DESCRIPTION	QTY	REGULAR PRICE	TOTAL
FRAME TENTS			
10' x 10'		\$1415.00	
10' x 20'		\$1629.00	
15' x 15'		\$1505.00	
20' x 20'		\$2058.00	
20' x 30'		\$2616.00	
20' x 40'		\$2769.00	
30' x 30'		\$3167.00	
CLEARSPAN TENTS			
6M (20') Wide		\$8.10 per sq. ft.	
9M (30') Wide		\$7.30 per sq. ft.	
12M (40') Wide		\$6.60 per sq. ft.	
18M (60') Wide		\$6.30 per sq. ft.	
Permit Fee		\$77.00	
Glass/Hardwall		On Request	
Flooring/Carpet		On Request	
Doors/Heat/Lighting		On Request	
**PRICES INCLUDE DELIVERY AND INSTALLATION			
SUBTOTAL			
OFFICE USE ONLY 50% CANCELLATION FEE			
5% G.S.T.			
TOTAL AMOUNT DUE			
GST REGISTRATION#: 121717813 RT		PST REGISTRATION#: PST-1013-7620	

PLEASE NOTE: NO TENT ORDERS WILL BE ACCEPTED AFTER May 21, 2025.
Please fill out this form and fax or e-mail to our head office before the deadline date.
For additional rental items please contact us at **780.426.2211** or **info@goodkey.com**

- PLEASE NOTE THE FOLLOWING:**
- For Clearspan tents, other sizes, styles and accessories please call for pricing.
 - All tents come complete with sliding walls.
 - Electrical power and propane for heaters not included in pricing of the tent rental.
 - Price of tents include cost of weights.
 - Subflooring is available by quote only.
 - Installation & Dismantle is included.

SPECIAL INSTRUCTIONS

EXHIBIT BOOTH VACUUMING & CLEANING

Show Name Global Energy Show Canada 2025	Name of Company	Booth Number
Show Date June 10-12, 2025	Deadline Date May 21, 2025	

- SERVICE INCLUDES:**
- EXHIBIT VACUUMING
 - EMPTYING OF WASTEBASKETS

PRE-ORDERS *(must be received prior to above order deadline date)*

Booth Width _____ x Booth Depth _____ + Square Feet _____ x Number of Days _____ x \$0.62 = _____
(min 100 Sq.Ft.)

LATE-ORDERS

Booth Width _____ x Booth Depth _____ + Square Feet _____ x Number of Days _____ x \$0.83 = _____
(min 100 Sq.Ft.)

SPECIAL INSTRUCTIONS

	**PRICES INCLUDE DELIVERY AND INSTALLATION	
	SUBTOTAL	
	OFFICE USE ONLY 50% CANCELLATION FEE	
	5% G.S.T.	
	TOTAL AMOUNT DUE	
	GST REGISTRATION#: 121717813 RT	

INSTALLATION & DISMANTLE LABOUR

Show Name Global Energy Show Canada 2025	Name of Company	Booth Number
Show Date June 10-12, 2025	Deadline Date May 21, 2025	

INSTALLATION & DISMANTLE RATES		PRE-ORDER	ONSITE ORDER
Regular Time (RT):	8:00 am - 4:00 pm Monday to Friday	\$112.00/hr.	\$182.00/hr.
Overtime (OT):	4:00 pm - 6:00 pm Monday to Friday 6:00 pm - 8:00 am Saturday and Sunday	N/A	N/A
Double Time (DT):	All other hours including Sundays and statutory holidays	N/A	N/A

INSTALLATION: (estimated requirements) MINIMUM OF 2 HOURS

QUANTITY		PRE-ORDER	ONSITE ORDER	ESTIMATED CHARGE
Labourers	Hours	\$118.00/hr. (RT)	\$191.00/hr.(RT)	\$

Date Required: _____ Start Time: _____ Finish: _____

DISMANTLE: (estimated requirements) MINIMUM OF 2 HOURS

QUANTITY		PRE-ORDER	ONSITE ORDER	ESTIMATED CHARGE
Labourers	Hours	\$118.00/hr. (RT)	\$191.00/hr.(RT)	\$

Date Required: _____ Start Time: _____ Finish: _____

Client Supervised? YES NO If yes, Supervisors name: _____

Supervised by Goodkey Show Services Ltd.? YES NO If yes, add 25% to total estimated charges

The exhibit consists of _____ shipping cases or crates (Please do not include cartons/boxes of literature or products)

DESCRIPTION	QTY	PRE-ORDER	LATE	TOTAL
Ladder Rental		\$28.00 /per day	\$38.00 /per day	

- PLEASE NOTE:**
- Start time is only guaranteed at the beginning of the working day.
 - A Two-Hour minimum will be charged per booth.
 - This form is for quotation only, you will be charged for actual time.
 - A Supervisor must check in at the Goodkey service desk to pick up labour.
 - Please include a setup plan, special instructions & inbound shipping information with your order.

SPECIAL INSTRUCTIONS	TOTAL ESTIMATED CHARGE	
	25% SUPERVISION FEE	
	SUBTOTAL	
	OFFICE USE ONLY 50% CANCELLATION FEE	
	5% G.S.T.	
	TOTAL AMOUNT DUE	
GST REGISTRATION#: 121717813 RT		PST REGISTRATION#: PST-1013-7620

INSTALLATION & DISMANTLE FORKLIFT

Show Name Global Energy Show Canada 2025	Name of Company	Booth Number
Show Date June 10-12, 2025	Deadline Date May 21, 2025	

FORKLIFT INSTALLATION & DISMANTLE - 5000 LBS: (estimated requirements, minimum charge 2 hours)				EARLY BIRD	REGULAR PRICE	TOTAL
Install Date Required:	Start Time:	Finish:	Hours	\$147.00 /hr	\$199.00 /hr	
Dismantle Date Required:	Start Time: <i>(Must be after 8pm on Move-Out)</i>	Finish:	Hours	\$147.00 /hr	\$199.00 /hr	

FORKLIFT INSTALLATION & DISMANTLE - 10,000 LBS: (estimated requirements, minimum charge 2 hours)				EARLY BIRD	REGULAR PRICE	TOTAL
Install Date Required:	Start Time:	Finish:	Hours	\$265.00 /hr	\$358.00 /hr	
Dismantle Date Required:	Start Time: <i>(Must be after 8pm on Move-Out)</i>	Finish:	Hours	\$265.00 /hr	\$358.00 /hr	

FORKLIFT INSTALLATION & DISMANTLE - 12 TON: (estimated requirements, minimum charge 2 hours)				EARLY BIRD	REGULAR PRICE	TOTAL
Install Date Required:	Start Time:	Finish:	Hours	\$556.00 /hr	\$751.00 /hr	
Dismantle Date Required:	Start Time: <i>(Must be after 8pm on Move-Out)</i>	Finish:	Hours	\$556.00 /hr	\$751.00 /hr	

FORKLIFT INSTALLATION & DISMANTLE - 25 TON BULLMOOSE: (estimated requirements, minimum charge 3 hours)				EARLY BIRD	REGULAR PRICE	TOTAL
Install Date Required:	Start Time:	Finish:	Hours	\$801.00 /hr	\$1082.00 /hr	
Dismantle Date Required:	Start Time: <i>(Must be after 8pm on Move-Out)</i>	Finish:	Hours	\$801.00 /hr	\$1082.00 /hr	

PLEASE CALL OUR HEAD OFFICE TO ORDER 25TON BULLMOOSE FORKLIFT

PLEASE NOTE

- This form is for forklift services for in-booth work only.
- Start time is only guaranteed at the beginning of the working day.
- A Two-Hour minimum will be charged per booth.
- This form is for quotation only, you will be charged for actual time.
- A Supervisor must check in at the Goodkey service desk to pick up forklift.
- Please include a setup plan, special instructions & inbound shipping information with your order.
- Please refer to the move-in schedule to determine your requirements.
- Forklift services for dismantle will not commence until after 8:00 pm on the first move-out day.

SPECIAL INSTRUCTIONS	**PRICES INCLUDE DELIVERY AND INSTALLATION	
	SUBTOTAL	
	OFFICE USE ONLY 50% CANCELLATION FEE	
	5% G.S.T.	
	TOTAL AMOUNT DUE	
	GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620



Decorating | Graphic Design | Logistics | Customer Service

Head Office | 5506 - 48 St NW | Edmonton, AB | T6B 2Z1
 Vancouver Office | Unit 10, 3751 North Fraser Way | Burnaby, BC | V5J 5G4
 Red Deer Warehouse
 Tel: 1.780.426.2211 | Fax: 1.780.426.5734 | goodkey.com



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MATERIAL HANDLING - ABOVE 5000LBS

Show Name Global Energy Show Canada 2025	Name of Company	Booth Number
Show Date June 10-12, 2025	Deadline Date May 21, 2025	

ONSITE MATERIAL HANDLING

Date: DURING MOVE IN DAY(S) ONLY

- RECEIVE & STORE SHIPMENT UP TO 30 DAYS PRIOR TO SHOW OPENING
- DELIVERY OF SHIPMENT FROM ADVANCED WAREHOUSE TO SHOW SITE
- FIRST PRIORITY UNLOADING STATUS
- DELIVERY OF SHIPMENT FROM SHIPPING AREA TO BOOTH
- REMOVING OF EMPTY CONTAINERS FROM BOOTH TO STORAGE AREA
- RETURNING OF EMPTY CONTAINERS TO BOOTH UPON SHOW CLOSING
- RELOADING OF SHIPMENT FROM BOOTH TO EXHIBITOR ARRANGED OUTBOUND CARRIER

0-5000 lbs. Show Management will pay
\$0.40 per pound (lbs.)
 Weight _____ @ \$00.40/lbs _____
 Carrier Name: _____ # of pcs. _____

**PRICES INCLUDE DELIVERY AND INSTALLATION		
SUBTOTAL		
OFFICE USE ONLY 50% CANCELLATION FEE		
5% G.S.T.		
TOTAL AMOUNT DUE		
<small>GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620</small>		

CONDITIONS

- ALL ORDERS MUST BE PREPAID
 - ALL ORDERS RECEIVED AFTER THE DEADLINE DATE WILL BE SUBJECT TO A 35% LATE FEE
 - PLEASE ARRANGE SHIPMENTS TO ARRIVE BETWEEN 9:00 AM - 3:30 PM, MONDAY - FRIDAY
 - LOOSE AND UNCRATED SHIPMENTS WILL NOT BE RECEIVED BY ADVANCED WAREHOUSE
- *RESHIPING: Exhibitors must arrange for pickup at show site, all items must be labeled and include completed bill of lading.
 Material not removed from exhibit area by specified time will be shipped collected by first available carrier.*

ONSITE LABELING

Global Energy Show Canada 2025
NAME OF EXHIBITING COMPANY - BOOTH #
c/o GOODKEY SHOW SERVICES LTD.
BMO Centre
1912 Flores Ladue Parade SE
Calgary, AB T2G 2W1

LIMITS AND LIABILITIES

Goodkey Show Services Ltd. will not be held responsible for concealed damage, or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier. Shipments should be insured by the exhibitor for coverage when out of the care, custody and control of Goodkey Show Services Ltd. The condition, count and contents of the materials found in the booth at the time of actual removal will be final and binding and the right is reserved to alter exhibitors bill of lading to reflect actual condition, count and contents found. Goodkey Show Services Ltd. will not be responsible for damages incurred while handling loose exhibit materials or those inadequately packed. Goodkey Show Services Ltd. will not be responsible for failure or delay in performing services when delay is caused by strike, labour storage, or any other cause unavoidable or beyond their control.
Shipments should be insured by the exhibitor for coverage when out of the care, custody, and control of Goodkey Show Services Ltd. The liability of Goodkey Show Services Ltd. is hereby limited to \$0.30 per pound per article and values exceeding this limitation should be insured by the shipper.
All items requiring rigging or special equipment will be charged on a time and material basis. Exhibits or equipment arriving uncrated will be charged an additional 50% handling charge. Goodkey Show Services Ltd. will receive goods only if this form is returned signed and freight is PREPAID.

Signature _____ Date _____



Head Office | 5506 - 48 St NW | Edmonton, AB | T6B 2Z1
 Vancouver Office | Unit 10, 3751 North Fraser Way | Burnaby, BC | V5J 5G4
 Red Deer Warehouse
 Tel: 1.780.426.2211 | Fax: 1.780.426.5734 | goodkey.com
 Facebook | Twitter | Instagram | LinkedIn | Follow us!

EXHIBITOR APPOINTED CONTRACTOR

Show Name Global Energy Show Canada 2025	Name of Company	Booth Number
Show Date June 10-12, 2025	Deadline Date May 21, 2025	

An exhibitor appointed contractor (EAC) is a company other than the general or official service provider on the show that requires access to a booth during installation and dismantling. The EAC may only provide services in the facility that are not designated by the facility as exclusive to a designated provider, or by the show organizer in a contract as an exclusive service for the general or official service provider or other 3rd party.

If you are hiring an EAC, please submit this form along with a **valid Certificate of Insurance to Goodkey Show Services** by 30 days prior to show start. The Notice of Intent to use an EAC must be completed for every third party (as well as any other third party ordering or requesting services from **Goodkey Show Services** on behalf of Exhibitor) at the above show.

Failure to provide the above items may result in restricting the EAC's company personnel from working on the exhibit floor. The EAC may be required to hire installation and dismantling labour from **Goodkey Show Services** and may be able to supervise the installation and dismantling only.

All companies are to abide by Canadian Labour laws, and governing union jurisdiction within the venue/facility.

Exhibiting Company: _____ Booth #: _____

Authorized Name & Title: _____

Yes - We will employ the services of (name of EAC): _____

Certificate of Insurance Attached

Certificate of Insurance to Follow

Full Name of EAC: _____

Complete Address: _____

City, Province/State: _____

Phone Number: _____ Fax Number: _____

Email Address: _____

EAC "Show Site" Representative: _____

Type of Service to be performed: _____

Return this form to:
Goodkey Show Services c/o Global Energy Show Canada 2025
Exhibitor Services Department
5506 48 St NW, Edmonton, AB T6B 2Z1
tel no: 780 468 8110 fax no: 780 426 5734
info@goodkey.com
www.goodkey.com

Goodkey Show Services shall have no liability to any party for damage or injuries caused by exhibitor or its 3rd party agents. It is the exhibitor's responsibility to provide its exhibitor appointed contractors with all show rules and regulations as set forth in the exhibitor space leased and the Exhibitor Service Manual. Exhibitor agrees to indemnify and defend Goodkey Show Services for the actions of its agents and exhibitor appointed contractors. The exhibitor is responsible for any losses, damages, or injuries that are caused by or attributed to exhibitor appointed contractors that are not covered or provided by exhibitor appointed contractor's insurance.



Head Office | 5506 - 48 St NW | Edmonton, AB | T6B 2Z1
 Vancouver Office | Unit 10, 3751 North Fraser Way | Burnaby, BC | V5J 5G4
 Red Deer Warehouse
 Tel: 1.780.426.2211 | Fax: 1.780.426.5734 | goodkey.com



EXHIBITOR PAYMENT POLICY

1. All orders for services from Goodkey Show Services must be accompanied by (1) a completed Credit Card Authorization form.

2. ELIGIBILITY FOR DISCOUNT PRICING

To qualify for the discount pricing offered, payment in full must accompany your order and be received in our offices no later than 4:00 PM, Mountain time on the deadline date on top of each order form. Purchase orders do not qualify for discount pricing.

3. SHOW SITE ORDERS

Charges for orders placed at show site by the cardholder and/or his or her representative will be added to the credit card number on file.

4. METHODS OF PAYMENT

Goodkey Show Services accepts American Express, MasterCard, Visa, Debit Card, Cheque, Bank Wire Transfer and e transfer. Please send e transfer payments to accounting@goodkey.com Purchase Orders are not considered payment. Any cheque returned to us and / or any unapproved credit card transaction, for any reason, will incur a service charge of \$100.00.

5. BANK WIRE TRANSFER INFORMATION

To properly credit your account, please complete the Wire Transfer form included in this service manual and follow the instructions on the form. Please note that there is a minimum \$30.00 service charge applicable for CAD wire transfers and \$50.00 for all international wire transfers. Fees vary depending on the bank processing the transfer.

6. MATERIALS HANDLING

If you are shipping any material to this event, you must complete both the Materials Handling order, the Material Handling Agreement form and the Credit Card Authorization Form. All freight must be shipped to the correct address as instructed in this service manual.

PLEASE REFER TO SHIPMENTS DIRECT TO SHOW SITE ON THE MATERIAL HANDLING FORM.

Please ensure that all shipments are sent

“Prepaid” including all applicable taxes, duties, surcharges, etc. Any charges billed to Goodkey Show Services by your carrier following the event will be charged to the Credit Card number provided along with a \$150.00 service charge.

The greater of actual weight or dimensional weight will be charged on all incoming shipments in excess of 5,000 cubic inches. Dimensional weight is calculated as follows: L x W x H / 139.

Shipment arriving prior to receiving your completed materials handling order forms and / or not properly labeled with Goodkey Show Services shipping labels will incur a 10% surcharge.

7. POST EVENT STORAGE

All freight returned to the advanced storage warehouse following the event to await pick up by the Exhibitor Appointed Carrier will incur Post Show Freight Service charges. Storage charges, at standard industry rates, will be incurred on all freight remaining in our warehouse 3 days beyond the close of show. Storage rates begin at \$450.00 minimum, plus applicable service charge.

8. LABOR PROVIDED UNDER GOODKEY SHOW SERVICES SUPERVISION

Goodkey Show Services shall be responsible for the performance of labor provided under this option. Goodkey Show Services will not be liable for loss or damage caused by delay in labor beginning work when exhibitor requests labor to begin later than the start of the working day.

9. LABOR PROVIDED UNDER EXHIBITOR SUPERVISION

Exhibitor shall be responsible for the performance of labor provided under this option. The exhibitor shall supervise labor secured through Goodkey Show Services in a reasonable manner to prevent bodily injury and/or property damage. It is the exhibitors' responsibility to check in with the Goodkey Show Services Service Desk to collect labor, and to return to Service Desk to release labor when the work is completed.

10. CANCELLATIONS

All requests to cancel orders and for refunds must be made in writing no less than 7 full business days prior to Goodkey Show Services scheduled move-in. All cancellations are subject to a minimum 50% cancellation fee. Any cancellations made within 7 full business days of Goodkey Show Services scheduled move-in will be subject to a 100% cancellation fee.

11. ADJUSTMENTS / CLAIM(S) FOR LOSS

Exhibitor agrees that all claims for loss must be submitted to Goodkey Show Services, in writing, immediately at show site, and in any case, no later than the conclusion of the exhibit. Exhibitor understands and agrees that all claims made after the conclusion of the exhibit will be rejected and no adjustments will be made after the close of the show.

12. All materials and equipment are supplied on a rental basis for the duration of the event and remain the property of Goodkey Show Services.

13. It is understood and agreed that the exhibitor is responsible for the care, custody and control of all materials and equipment supplied by Goodkey Show Services and accepts full responsibility for any loss or damage to the equipment until it is returned to Goodkey Show Services.

14. Goodkey Show Services “Terms and Conditions”, “Payment Policy” and “Electrical Terms & Conditions” are subject to change at the sole discretion of Goodkey Show Services and without notice to any parties.

I confirm I have read and agree to the Terms and Conditions and Exhibitor Payment Policy by Goodkey Show Services. The Terms and Conditions will be binding as of the date that the Exhibitor is signed and accepted below.

Show Name	Show Code	Show Date	Booth Number
Show Venue	Email	Contact Name	Name Of Company
Signature			

PLEASE READ CAREFULLY! YOU ARE ENTERING A CONTRACT WHICH MAY LIMIT YOUR POSSIBLE RECOVERIES IN CASE OF LOSS OR DAMAGE.

The terms and conditions set forth below are part of the contractual agreement between Goodkey Show Services and you, the EXHIBITOR, who accepts the terms and conditions of this contract once any of the following are met.

The Credit Card Authorization form is signed; OR the Materials Handling Agreement is signed; OR the Exhibitor materials are delivered by a carrier to either the Goodkey Show Services (GSS) warehouse, an advanced storage warehouse OR a show site where Goodkey Show Services is the official show contractor; OR an order for labor and / or rental equipment is placed with Goodkey Show Services.

DEFINITIONS

For purposes of this contract, Goodkey Show Services means Goodkey Show Services (GSS), and their employees, agents, officers, and related entities including but not limited to any subcontractors that GSS may appoint. The term "EXHIBITOR" means the Exhibitor, its employees, agents, representatives, and any Exhibitor Appointed Contractor (EAC). Furthermore, it is understood and agreed that the "Exhibitor" is in fact the "SHIPPER" for all purposes, and circumstances notwithstanding anything contained in this contract to the contrary.

PAYMENT FOR SERVICES

Customer shall be liable for all unpaid charges for services performed by GSS or Agents. Customer authorizes GSS to charge their credit card directly for services rendered on its behalf acknowledges and agrees that all calculations provided by Customer are estimates only and are subject to verification and correction as deemed appropriate by GSS.

CREDIT TERMS

All charges are due prior to service being performed. GSS has the right to require prepayment at the time of request for services. A failure to pay timely will result in Exhibitor having to pay in cash in advance for future services. GSS is authorized to charge Exhibitor credit card for any unpaid charges for services provided to Exhibitor including charges for return shipping. Any charges not paid within 30 days of delivery

of service will be subject to interest at a rate of 2% per month until paid in full.

INBOUND AND OUTBOUND SHIPMENTS

Consistent with standard industry practices, there may be a lapse of time between the delivery of shipments to the booth and the arrival of the EXHIBITOR. During such time, the materials will be left unattended. GSS will not be held responsible or liable for any loss, damage, theft or disappearance of materials after some have been delivered to EXHIBITORS booth.

GSS will make every effort to deliver freight to your booth. However, physical limitations of freight elevators, load in doors, etc. may prevent us from doing so and, in these cases, all freight will be placed as close as possible to your booth.

Consistent with standard industry practices, there may be a lapse of time between the completion of packing and the actual pickup of materials from the booth for loading onto outbound carrier. During such time, the materials will be left unattended. GSS will not be held responsible or liable for any loss, damage, theft, or disappearance of materials before same have been picked up for reloading at the conclusion of the event.

All post show freight returned to the advanced storage warehouse will incur both Post Show Freight services charges and storage charges at standard industry prices. \$450.00 Minimum.

Inbound freight shipped to the incorrect advance storage warehouse will incur additional charges consistent with Post Show Freight rates, terms and conditions.

PACKAGING & CRATES

GSS shall not be responsible for damage to loose, uncrated materials, pad wrapped or shrink wrapped, materials, glass breakage, concealed damage, carpets in bags or poly or materials improperly packed. In addition, GSS shall not be responsible for crates and packaging which are unsuitable for handling, in poor condition or have prior damage. Crates and packaging should be of a design to adequately protect contents for handling by forklift or similar means.

DESIGNATED CARRIERS

In order to expedite removal of materials from show site, GSS shall have the authority to change designated carriers

if the carrier designated by EXHIBITOR does not pick up shipment(s) within 4 hours following close of exhibits. Where no disposition is made by EXHIBITOR., materials will be taken to GSS warehouse to await EXHIBITOR shipping instructions and EXHIBITOR agrees to be responsible for post show freight charges related to re-routing and handling. **IN NO EVENT SHALL GSS BE RESPONSIBLE OR LIABLE FOR ANY LOSS RESULTING FROM SUCH REROUTING.** EXHIBITOR hereby agrees and understands that the carrier's terms and conditions apply to their shipment and material once it has been accepted by said carrier. **GSS WILL NOT BE RESPONSIBLE OR LIABLE FOR FAILURE TO PROVIDE THESE CARRIER TERMS AND CONDITIONS TO THE EXHIBITOR.**

DISPOSAL OF GOODS

GSS retains the right to dispose of goods left in our warehouse more than sixty (60) days following the event without liability.

EMPTY CONTAINERS

Empty container labels will be available from the show site service desk. Affixing labels to the containers is the sole responsibility of EXHIBITOR. All previous labels should be removed or obliterated. GSS assumes no responsibility for.

Error in above procedures removal of containers with old empty labels, removal of containers without GSS empty labels, improper information on empty labels. GSS assumes no liability for loss or damage to goods or crates, or the contents therein, while containers are in storage.

EXHIBITOR RESPONSIBILITIES

It is agreed and understood that the Exhibitor is responsible for the care and control of all materials and equipment provided by GSS and accepts full responsibility for any loss or damage to the materials and equipment until it is returned to GSS. All materials and equipment are supplied on a rental basis for the duration of the show and remain the property of GSS. All rentals include delivery, installation and removal from your booth.

GSS' RESPONSIBILITIES

GSS shall be responsible only for those services which it directly provides. GSS assumes no responsibility for any persons, parties or other contracting firms

I confirm I have read and agree to the Terms and Conditions and Exhibitor Payment Policy by Goodkey Show Services. The Terms and Conditions will be binding as of the date that the Exhibitor is signed and accepted below.

not under GSS' direct supervision and control. GSS shall not be responsible for any loss or damage due to strike, lockouts, work stoppages, natural elements, vandalism, acts of God, civil disturbances, power failure, explosions or any other circumstance over which it has no control.

GSS shall not be liable for damage, loss or delay to uncrated freight, freight improperly packed, glass breakage or concealed damage. GSS shall not be liable for ordinary wear and tear in handling of goods or damage of any kind to shrink wrapped goods. All goods should be able to withstand handling by heavy equipment including, but not limited to, forklifts, pallet jacks and dollies. It is the sole responsibility of the Exhibitor to ensure that all goods are packaged correctly prior to shipment or movement on or off the exhibit floor.

INDEMNIFICATION

EXHIBITOR agrees to indemnify, forever hold harmless and defend GSS and their employees, officers and agents from and against all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgements and expenses (including but not limited to reasonable attorneys' fees and investigation costs) on account of personal injury or death, damages to or loss of property or profits arising out of, or contributed to, by any of the following:

- EXHIBITOR'S negligent supervision of any labor secured through GSS, or the negligent supervision of such labor by any of EXHIBITOR'S employees, agents, representatives, customers, invites and/or any Exhibitor Appointed Contractor (EAC).
- EXHIBITORS negligence, willful misconduct, or deliberate act, or the negligence, willful misconduct, or deliberate act of EXHIBITOR'S employees, agents, representatives, customers, invitees, and/or (EAC) at the show or exposition to which this contract relates, including but not limited to the misuse, improper use, unauthorized alteration, or negligent handling of GSS' equipment.

- EXHIBITOR'S violation of federal, provincial, or local ordinance.

- EXHIBITOR'S violation of Show Regulations and/or Rules as published and set forth by facility and/or Show Management.

INSURANCE

It is understood that GSS is not an insurer. Any insurance shall be obtained by EXHIBITOR in amounts and for perils determined by EXHIBITOR. EXHIBITOR agrees to provide GSS with a release and waiver of subrogation to the extent of any insurance settlement received.

CLAIM(S) FOR LOSS

EXHIBITOR understand and agrees that all claims for loss or damage must be submitted, in writing, to GSS immediately at show site, and in any case, no later than the conclusion of the show. For purposes of claim reporting the "conclusion" of the show shall be construed as the time show EXHIBITOR'S materials are delivered to the carrier for transportation from show site. EXHIBITOR agrees and understands that all claims after this time shall be rejected.

MAXIMUM RECOVERY

If found liable for any loss, GSS' sole and exclusive MAXIMUM liability for loss or damage to EXHIBITOR'S materials and EXHIBITOR'S sole and exclusive remedy is limited to repair or replacement of like kind and quality, subject to a dollar amount limit equal to the amount paid by EXHIBITOR to GSS for material handling services during the show or exposition under this contract.

MISCELLANEOUS

EXHIBITOR, as a material part of the consideration to GSS for material handling services, waives and releases all claims against GSS, its' employees, agents, and officers with respect to all matters for which GSS has disclaimed liability pursuant to the provisions of this contract. The EXHIBITOR acknowledges that he or she has read this agreement, understands

it and agrees to be bound by its terms, and further agrees that it is the complete and exclusive agreement between the parties. The invalidity or unenforceability of any provision hereof shall not affect, modify or impair the validity and enforceability of all other provisions herein.

BREACH OF CONTRACT AND / OR NEGLIGENCE ONLY

GSS' liability shall be limited to any loss or damage which results solely from GSS' negligence in the actual physical handling of the items comprising EXHIBITOR'S shipment(s) OR which results from BREACH OF THIS CONTRACT and not for any other type of damage or loss. In no event shall GSS be liable to the exhibitor or to any other party for special, collateral, exemplary, indirect, incidental or consequential damages, whether such damages occur either prior to, subsequent to or are alleged as a result of tortious conduct, failure of the equipment or services of GSS or breach of any of the provisions of this agreement regardless of the form of action, whether in contract or notice of the possibility of such damages, or for any damages caused by EXHIBITOR'S failure to perform EXHIBITOR'S responsibilities. Such excluded damages include, but are not limited to, loss of profits, loss of use or business interruption, or other consequential or indirect economic loss(es).

JURISDICTION

THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE PROVINCE OF ALBERTA, BRITISH COLUMBIA, MANITOBA, NEW BRUNSWICK, NEWFOUNDLAND AND LABRADOR, NORTHWEST TERRITORIES, NOVA SCOTIA, NUNAVUT, ONTARIO, PRINCE EDWARD ISLAND, QUEBEC SASKATCHEWAN, AND YUKON WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES.

I confirm I have read and agree to the Terms and Conditions and Exhibitor Payment Policy by Goodkey Show Services. The Terms and Conditions will be binding as of the date that the Exhibitor is signed and accepted below.

Show Name	Show Code	Show Date	Booth Number
Show Venue	Email	Contact Name	Name Of Company
Signature			

METHOD OF PAYMENT

IMPORTANT! If you are planning to utilize any of the services provided by **Goodkey Show Services**, please carefully complete and return this form with all your display requirements.

Name of Company:	Contact:	Booth Number:
Address:	Telephone No:	Fax No:
City, Province/State, Postal Code:	Email:	

<input type="checkbox"/> Cash / Wire Transfer / E-Transfer Please send all e-transfers to accounting@goodkey.com	<input type="checkbox"/> Third Party Authorization FOR USE OF AN EXHIBITOR APPOINTED CONTRACTOR: We understand and agree that we, the exhibiting firm, are ultimately responsible for payment of charges. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert to the exhibiting company. All invoices are due and payable upon receipt, by either party. The items checked below are to be invoiced to the third party:
<input type="checkbox"/> Company Cheque (REQUIRE A CREDIT CARD BACKUP) Please make cheque payable to: Goodkey Show Services Ltd. Note: No cheques will be accepted after the order deadline date. Address: Goodkey Show Services Ltd. 5506 - 48 ST NW Edmonton, Alberta T6B 2Z1	<input type="checkbox"/> ALL SERVICES <input type="checkbox"/> BOOTH CLEANING <input type="checkbox"/> I & D LABOUR <input type="checkbox"/> MATERIAL HANDLING / IN & OUT <input type="checkbox"/> RENTAL FURNITURE & CARPET <input type="checkbox"/> SIGNS <input type="checkbox"/> OCTANORM <input type="checkbox"/> OTHER (please specify) _____
<input type="checkbox"/> Credit Card For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include labour. Please complete the information requested below: <input type="checkbox"/> MASTER CARD <input type="checkbox"/> VISA <input type="checkbox"/> PERSONAL <input type="checkbox"/> COMPANY _____ Expiration Date: _____ CVC: _____ Cardholders name: _____ Signature: _____ Cardholders Billing Address Street: _____ City/Province: _____ Postal Code: _____	Third Party Agent: _____ Account #: _____ Expiration Date: _____ CVC: _____ <input type="checkbox"/> PERSONAL CREDIT CARD <input type="checkbox"/> COMPANY CREDIT CARD Cardholders name: _____ Signature: _____ Cardholders Billing Address Street: _____ City/Province: _____ Postal Code: _____ Phone Number: _____ Fax Number: _____ Email: _____
*Please note: Adjustments will not be made after the closure of the show. Please visit our on-site service desk for any questions or concerns regarding your order with Goodkey. We have read, understand and agree to all terms as described above and have advised our show site representative accordingly.	
Exhibitor Signature: _____ Print Name: _____ Date: _____	



Follow us!

P A Y M E N T O P T I O N S

EFT/WIRE TRANSFER:

Receiver Name: **Goodkey Show Services Ltd**
Receiver Address: **5506 – 48 Avenue NW
Edmonton, Alberta T6B 2Z1**
Country: **Canada**
Bank Name: **CIBC – Canadian Imperial Bank of Commerce**
Bank Address: **904 Parsons Road SW
Edmonton, Alberta, Canada T6X 0J4**
Account No. **12-47115**
Transit #: **03269**
Bank #: **010**
Swift Code: **CIBCCATT**
Routing #: **CC001003269**

Note: Please add \$ 30.00 bank fee for all international wire transfers.

E-TRANSFER:

Email payment to: accounting@goodkey.com

CREDIT CARD:

We accept all three major credit cards: Visa / Mastercard / American Express

Card Type – *please circle*: VI MC AMEX

Invoice or Reference name or #: _____ Authorized amount: \$ _____

PRINT - Name on card: _____

Card No: _____

Expiry Date: Month ____ Year ____ CVV ____ (4 digits for AMEX only)

Credit Card Billing Address:

Street # or Name : _____

Address line 2: _____

City: _____ Province/State: _____ PC: _____

Signature: _____

GST REGISTRATION#: 121717813 RT

ALL ORDERS ARE CONSIDERED UNCONFIRMED UNTIL FULL PAYMENT IS RECEIVED.